

# Paws in the Park Dog Walk & Fest Volunteer Application

MCHS, in Partnership with the City of Gaithersburg



Email completed page 1, to [kdillon@mchumane.org](mailto:kdillon@mchumane.org)

**Deadline to Submit Form: Friday, April 10, 2020**

Thank you for your interest in volunteering at Paws in the Park. Our volunteers are an important and vital part of this event!

## **EVENT DETAILS:**

**When:** Sunday, April 26, 2020, from 12 p.m. to 4 p.m.

**Where:** Bohrer Park at Summit Hill Farm, 506 South Frederick Ave., Gaithersburg, MD

**Attire:** Plan to wear a white t-shirt; current volunteers should wear their blue volunteer shirt. All volunteers must wear long pants and comfortable shoes!

You must be at least 15 years old to volunteer for this event. General assignments and more information for volunteers will be provided the week of the event. Signed forms for those needing SSL hours will be available at the end of your shift.

## **PERSONAL INFORMATION (Please Print Legibly):**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

*(Since we communicate with volunteers by e-mail, we require that you keep a current email address on file with us)*

## **EMERGENCY CONTACT & OTHER INFORMATION:**

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

I am between 15-18:  Yes  No If yes, age: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_

I am over 18:  Yes  No

I am a current MCHS volunteer:  Yes  No *(Have attended Volunteer Information Session)*

I have volunteered at this event in the past  Yes  No

## **GROUPS & ORGANIZATIONS**

Group or Organization Name \_\_\_\_\_

Who is the group's main point of contact? \_\_\_\_\_

## **VOLUNTEER SHIFTS**

**Once you select the shift(s) you would like to work, you will be assigned a volunteer position.**

9:00am – 11:30am  11:30am – 2:30pm  1:30pm – 4:30pm  11:30 am – 4:30pm

10:00am – 3:30pm  Any Shift  All Shifts  Other \_\_\_\_\_

The event is held rain or shine. Most volunteers will be needed between 11:30 a.m. and 3:30 p.m. Note that some shifts overlap to ease transition.

Plan to arrive 10-15 minutes early, so you may find parking, sign in, and arrive at assigned area by the time your shift begins.

Upon arrival, all volunteers should check in at the **Volunteer Registration**.

Volunteer assignments will be emailed the week of the event.

**Your family & friends may not enter the park unless they register and pay the entry fee.**

**We will not take walk-up volunteers.**

## Paws in the Park Dog Walk & Fest Volunteer Information

MCHS, in Partnership with the City of Gaithersburg



Thank you for your interest in volunteering at Paws in the Park. Paws in the Park is MCHS's largest fundraising event – the animals are counting on all of us! Please encourage your friends and family to register and fundraise for us at <https://www.firstgiving.com/event/mchsmd/PawsinthePark2020>

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You must be **at least 15 years old** to volunteer for this event. Signed SSL forms available at end of shift.

### **DUTIES AVAILABLE: We are looking for people-oriented, dog-savvy volunteers.**

**Volunteer assignments will be emailed the week of the event.**

- **Parking:** Direct guests to appropriate parking areas. (9 a.m. to 2 p.m.)
- **Trail:** Assist staff with setting up the trail and monitoring the walk portion of the event. (11 a.m. to 3 p.m.)
- **Check-in:** Check wristbands, make sure guests entering have paid and have appropriate leash. (11:30 to 3:30 p.m.)
- **Info Aides/Floaters:** Direct guests to activities, trail, contests, etc. (11:30 to 4 p.m.)
- **Activities:** Assist staff with contests and activities including Kids' Activities, Agility Center, contests, Dog Fun Zone, Silent Auction and more. **Note: Must be able to clearly communicate information and closely monitor the activity for safety purposes.** (11:30 to 4 p.m.)
- **Clean-up:** Help clean up the event. (4 to 5 p.m.)

### **VOLUNTEER SHIFTS:**

The event is held rain or shine. Most volunteers are needed between 11:30 a.m. and 3:30 p.m. Note that some shifts overlap to ease transition.

Plan to arrive 10-15 minutes early, so that you may find parking, sign in, and arrive at your assigned area by the time your shift begins.

Upon arrival, all volunteers should sign in at the **Volunteer Registration**.

### **ADDITIONAL INFORMATION:**

**Please do not bring your dog with you.** If you would like to bring your dog, you may register for the event; but you will not be able to volunteer. **Your family & friends may not enter the event unless they register and pay the entry fee.** **We will not take walk-up volunteers.** If you have any questions, please e-mail [kdillon@mchumane.org](mailto:kdillon@mchumane.org).